

NORTH PENN LEGAL SERVICES
OPERATING BUDGET
FOR THE FISCAL YEAR ENDED 6/30/2019

	<u>Budget</u> <u>6/30/2018</u>	<u>Budget</u> <u>6/30/2019</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
REVENUES				
Legal Services Corporation:				
Basic Field	1,883,364	2,005,908	122,544	6.5%
TIG Grant	-	-	-	0.0%
PLAN:				
Title XX	614,766	652,570	37,804	6.1%
DAP	116,639	116,172	(467)	-0.4%
IOLTA	155,583	257,224	101,641	65.3%
State	323,944	315,788	(8,156)	-2.5%
Access to Justice	1,399,819	1,530,230	130,411	9.3%
Public Benefits	80,830	80,830	-	0.0%
Employment Project	80,830	80,830	-	0.0%
Bank of America	101,217	-	(101,217)	100.0%
MLK	5,000	5,000	-	0.0%
Aging	395,000	425,000	30,000	7.6%
Miscellaneous Grants	100,000	159,000	59,000	59.0%
Bar Association Grants	150,000	150,000	-	0.0%
Medical Legal Partnership	130,000	130,000	-	0.0%
Domestic Violence	157,850	127,850	(30,000)	-19.0%
Special IOLTA	125,500	94,500	(31,000)	-24.7%
Fair Housing Grant	87,000	87,000	-	0.0%
United Way	31,500	31,500	-	0.0%
Juvenile Delinquency/Dependency	15,000	15,000	-	0.0%
Arbitration fees	2,500	2,500	-	0.0%
AIDS Net	1,250	1,250	-	0.0%
Guardianship	10,000	-	(10,000)	-100.0%
	<u>5,967,592</u>	<u>6,268,152</u>	<u>300,560</u>	<u>5.0%</u>
Subtotal				
Other operating revenues				
Miscellaneous income	450	450	-	0.0%
	<u>5,968,042</u>	<u>6,268,602</u>	<u>300,560</u>	<u>5.0%</u>
Total operating revenues				
NON-OPERATING REVENUES				
In-kind contributions	-	-	-	0.0%
Other contributions	20,000	30,000	10,000	50.0%
Interest income	750	750	-	0.0%
	<u>20,750</u>	<u>30,750</u>	<u>10,000</u>	<u>48.2%</u>
Total non-operating revenues				
TOTAL REVENUES	<u><u>5,988,792</u></u>	<u><u>6,299,352</u></u>	<u><u>310,560</u></u>	<u><u>5.2%</u></u>

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FOR THE FISCAL YEAR ENDED 6/30/2019

	<i>Budget</i>	<i>Budget</i>	\$	%
EXPENSES				
Salaries	3,247,072	3,667,837	420,765	13.0%
Fringe Benefits	1,345,441	1,522,927	177,486	13.2%
Total salaries & fringe benefits	4,592,513	5,190,764	598,251	13.0%
Consultants & contractors	39,000	60,000	21,000	53.8%
Audit	17,750	18,500	750	4.2%
Judicare	35,000	35,000	-	0.0%
Employee travel	13,750	11,124	(2,626)	-19.1%
Travel - Client related	28,750	28,583	(168)	-0.6%
Travel - Training	10,754	10,750	(4)	0.0%
Travel - Board Members	1,000	1,000	-	0.0%
Rent	331,474	353,558	22,084	6.7%
Utilities	17,727	20,081	2,354	13.3%
Storage & other space costs	3,863	6,523	2,660	68.9%
Maintenance Services	19,248	17,610	(1,638)	-8.5%
Parking	13,275	13,854	579	4.4%
Office supplies	35,758	33,970	(1,788)	-5.0%
Minor office accessories	18,655	33,712	15,057	80.7%
Computer updates & software	3,225	3,225	-	0.0%
Lease - Furniture & equipment	2,995	-	(2,995)	-100.0%
Maintenance agreements	76,420	78,713	2,293	3.0%
Repairs & maintenance - equipment	4,875	1,000	(3,875)	-79.5%
Contracted services - equipment	1,250	250	(1,000)	-80.0%
Insurance	36,516	38,342	1,826	5.0%
Printing costs	4,128	5,181	1,053	25.5%
Dues	25,750	26,523	773	3.0%
Conferences	3,895	4,012	117	3.0%
Staff Training & development	2,225	2,500	275	12.4%
Staff & board meetings	2,958	2,975	17	0.6%
Client training	2,500	2,500	-	0.0%
Employment/relocation expense	750	1,415	665	88.7%
Law Library	50,475	50,386	(89)	-0.2%
Reference Materials & publications	975	775	(200)	-20.5%
Connectivity	93,885	100,472	6,588	7.0%
Telephone	51,748	53,478	1,730	3.3%
Advertising	-	-	-	0.0%
Postage	16,502	13,153	(3,349)	-20.3%
Court Costs	5,500	5,500	-	0.0%
Miscellaneous	3,754	2,976	(778)	-20.7%
Fundraising	7,600	8,600	1,000	13.2%
Total other operating expenses	983,930	1,046,238	62,308	6.3%
Depreciation	12,350	12,350	-	0.0%
TOTAL EXPENSES	5,588,793	6,249,352	660,559	11.8%
SURPLUS (DEFICIT)	400,000	50,000	(350,000)	-